

Terms of Reference

Analyst - Disaster Risk Financing

Organization	Coalition for Disaster Resilient Infrastructure (CDRI)
Posting Date	18/09/2020
Location	New Delhi, India
Grade	Analyst
Salary and benefits	INR 75,000 to 100,000 per month + 10% Transportation allowance + 10% Housing allowance, (salary and designation will be offered commensurate with experience and qualifications)
Contract	Fixed Term Contract (3 years), extendable to another 3 years, Full-Time, National Hire
Occupational groups	Infrastructure, Development, Disaster Risk Reduction, Finance
Last date of application	13/10/2020

Background:

The Coalition for Disaster Resilient Infrastructure (CDRI) is a multi-stakeholder global partnership of national governments, UN agencies and programmes, multilateral development banks and financing mechanisms, the private sector, and academic and knowledge institutions. It aims to address the challenges of building resilience into infrastructure systems and development associated with it. The vision, mission, goal and objectives of the CDRI are explicitly linked to the post-2015 development agendas. The Coalition will also contribute to the resilience of the global infrastructure systems in an increasingly interconnected world. The outcome of such collaboration would be aimed at building resilient economies and resilient people through cross-sector commitments at all levels towards adaptation and resilience with concrete outcomes that will bring resilience action to global scale.

The CDRI will support countries to upgrade their systems for ensuring disaster and climate resilience of existing and future infrastructure. It seeks to rapidly expand the development of and retrofit resilient infrastructure to respond to the Sustainable Development Goals (SDGs) objectives of expanding universal access to basic services, enabling prosperity, and decent work. CDRI envisions enabling measurable reduction in infrastructure losses from disasters including extreme climate events.

The Government of India has established a Society in New Delhi to act as the Secretariat of CDRI. The Secretariat functions under the direction of the international Governing Council and implements the programs of CDRI. This position is being advertised for staff positions on Fixed Term Contract of three (3) years.

Objective of this position:

CDRI is looking for an experienced professional for the position of Analyst (Disaster Risk Financing) to work under the supervision of Senior Specialist (Disaster Risk Financing). The incumbent shall support in initiating, designing, and implementing projects, and research activities relating to disaster risk financing of infrastructure sectors.

Roles and Responsibilities:

- Assist in the development of Disaster Risk Finance related projects and knowledge products in line with the mission of CDRI.
- Assist in examining institutional gaps and needs for the development of financial regulation of disaster management funds world-wide.
- Assist in close coordination with government agencies, development partners, insurance companies and other relevant stakeholders concerning Disaster Risk Financing activities and maintain up-to-date information on their activities and programmes.
- To conduct cost-benefit analysis of various methods of Disaster Risk Financing.
- To stimulate deliberations regarding Disaster Risk Financing by way of organizing workshops, seminars and video conferencing sessions with experts.
- Initiate programmes for capacity building in the field of Disaster Risk Financing and identify key institutions working in this area.
- Attend and document meetings or consultations with external stakeholders as required.

Competencies:

Essential:

- Good coordination skills and ability to work in a technical team.
- Proven ability to work effectively in multi-disciplinary, multi-cultural and multi-national teams.
- Good communication and interpersonal skills and ability to be flexible in demanding situations.
- Knowledge of handling risk assessment models, software packages, and project appraisal.
- Ability to handle multiple priorities.
- Ability to present information and concepts clearly, both verbally and written.
- Excellent interpersonal, written and oral communication skills.
- Ability to work independently, deliver timely and quality products.
- Computer proficiency, especially professional office software packages (Microsoft Office).

Desirable:

- Experience of working in international organisations.
- Experience relevant to the assignment especially experience in the insurance, re-insurance sector.
- Experience of implementing similar projects in developing countries and good understanding of Disaster Risk Financing worldwide, would be an advantage.

Qualifications:

Educational Criteria:

Graduate in Actuarial Sciences, Economics, Commerce, Financial Management, or Business Administration, with specialization in Finance.

Experience Criteria:

Minimum 4 years of overall experience with at least 1 year in Disaster Risk Finance/Insurance regulatory organization/ Insurance sector. Specific experience in disaster risk financing will be an added advantage.

Reporting Line:

The incumbent shall report to the Senior Specialist (Disaster Risk Financing).

Language Proficiency:

- Fluency in English.
- Knowledge of a language of CDRI Partner country will be an asset.

How to Apply:

If you have experience of working in a similar capacity and want to make an active and lasting contribution in a global initiative spearheaded by India, please apply through the **online application form only** on or before the last date.

Application Process: Online application form will be available at www.cdri.world/jobapply.php from 23rd September 2020.

CDRI is committed to achieving workforce diversity in terms of gender, nationality, and culture. Individuals with disabilities are equally encouraged to apply. All applications will be treated with strict confidence.

CDRI has ZERO Tolerance on sexual exploitation and abuse, any kind of harassment including sexual harassment and gender / racial discrimination. Any selection therefore will be subject to satisfactory reference and background check.
