

## Terms of Reference

### Short Term Consultant (STC for the CDRI Fellowship Programme)

<b>Organisation</b>	Coalition for Disaster Resilient Infrastructure (CDRI)
<b>Job posting date</b>	16/09/2020
<b>Location</b>	New Delhi, CDRI Secretariat
<b>Grade</b>	Short term Consultant (STC)
<b>Salary and benefits</b>	Rs 70,000 - 1,00,000 per month (Consolidated) (Remuneration will be commensurate with experience and qualifications)
<b>Contract</b>	Fixed short term contract for 3 months, Full-Time, National Hire
<b>Occupational groups</b>	Research, Infrastructure, Development, Disaster Risk Reduction,
<b>Last date of application</b>	28/09/2020, 11:59 PM IST.
<b>Expected joining</b>	Immediate

#### Background

The Coalition for Disaster Resilient Infrastructure (CDRI) is a multi-stakeholder global partnership of national governments, UN agencies & programmes, multilateral development banks & financing mechanisms, the private sector and academic & research institutions. It aims to address the challenges of building resilience into infrastructure systems and infrastructural development. The vision, mission, goal, and objectives of the CDRI are explicitly linked to the post-2015 development agendas. The Coalition will also contribute to the resilience of global infrastructure systems in an increasingly interconnected world. The outcome of such collaboration would be aimed at building 'resilient economies and resilient people' through cross-sector commitments at all levels towards adaptation and resilience with concrete outcomes that will bring resilience action to global scale.

The CDRI aims to support countries to upgrade their systems for ensuring disaster and climate resilience of existing and future infrastructure. It seeks to rapidly expand the development of and retrofit resilient infrastructure to respond to the SDGs objectives of expanding universal access to basic services, enabling prosperity and decent work. CDRI envisions enabling measurable reduction in infrastructure losses from disasters including extreme climate events.

The Government of India has established a Society in New Delhi to act as the Secretariat of CDRI. The Secretariat functions under the direction of the international Governing Council and implements the programs of CDRI. This position is being advertised for Short Term Consultant (STC) for Fixed Term Contract of three (3) months.

#### Objective of this position:

CDRI has launched the CDRI Fellowship Programme. The Short-term consultant (STC) will primarily support the Secretariat in the implementation of the CDRI Fellowship Programme within the timeline.

### **Role and Responsibilities:**

Under supervision of the Lead/Principal/Senior Specialist or Senior Specialist (Research) the STC will support activities of the Fellowship Programme, including but not limited to:

- Coordinate the activities for implementation of the Fellowship Programme.
- To communicate appropriately to the enquiries from candidates, institutions, and countries.
- To screen the Fellowship applications with respect to terms and conditions, topical relevant, basic quality, plagiarism, and adherence to the overall instructions.
- To identify and develop a network of subject matter experts (reviewers) in the domain of Disaster Resilient Infrastructure, for technical review of research proposals, and to collate their feedback.
- To design and support the evaluation process of the Research Proposal.
- To shortlist the research proposals based on the feedback of the reviewers
- To undertake various activities as suggested by International Jury of the Fellowship Programme.
- Coordinate closely with the specialist in CDRI for overall activities of CDRI.
- To assist in achieving international quality publication standards, knowledge outreach, and dissemination.
- Any other related responsibilities, as assigned from time to time.

### **Competencies:**

#### Essential-

- Knowledge of literature review, development of research problems, research approaches, research methods, hypothesis development, quantitative or qualitative methods, interpretation of results, drawing conclusion, preparing bibliography.
- Experience in conducting research in at least one development or research project in – engineering, architecture, urban planning, earth sciences, environmental sciences, policy formulation, disaster management or resilience etc.
- Basic understanding of research life cycle and technical skills in the fields relevant for CDRI.
- Strong networking and communication skills.
- Familiarity with international frameworks like the Sustainable Development Goals (SDGs) and the Sendai Framework on Disaster Risk Reduction and the Paris Agreement on Climate Change.
- Suitable computer proficiency, especially related to professional office software packages (Microsoft Office, etc).

#### Desirable-

- Inclination to innovation and ability to visualise the potential of radical research ideas.
- Published/communicated research papers in national/international peer reviewed publications, national and international conferences.
- Acquaintance with various topical of infrastructure development, structures, disaster resilient infrastructures, etc.

- Experience in sectors related to disaster risk reduction and climate change.
- Experience of developing concept notes, research proposals, and conducting research on disaster and climate resilience.

### Qualifications:

#### Education Criteria-

Post-graduation in disciplines of engineering, architecture, urban planning, environmental sciences, earth sciences, management, or research fields relevant for CDRI.

#### Experience Criteria-

Two years of overall experience at the national or international level. Candidates with higher educational qualifications (e.g. Masters, PhD) specially related to research, infrastructure, disaster risk reduction and resilience may be considered despite having lesser experience.

### Language Requirements:

- Fluency in English.

### How to Apply:

If you meet the above criteria and want to make a lasting contribution to research and development in the domain of disaster resilient infrastructure, please apply on the following email id – [career@cdri.world](mailto:career@cdri.world) on or before the last date.

Application Process: [Download PDF](#)

CDRI is committed to achieving workforce diversity in terms of gender, nationality, and culture. Individuals with disabilities are equally encouraged to apply. All applications will be treated with strict confidence.

CDRI has ZERO Tolerance on sexual exploitation and abuse, any kind of harassment including sexual harassment and gender / racial discrimination. Any selection therefore will be subject to satisfactory reference and background check.

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