

# Terms of Reference

## Lead Specialist -Capacity Development and Deployments

Organization	Coalition for Disaster Resilient Infrastructure (CDRI)
Job posting	01 September 2021
Location	New Delhi
Grade	Lead Specialist
Salary and benefits	INR 1.75 to 2.50 lakhs per month + other benefits (Designation and salary will be offered commensurate with experience and qualifications)
Contract	Fixed Term Contract (3 years), Full-Time, National Hire,
Occupational Groups	Infrastructure, Development, Disaster Risk Reduction, Capacity Building, Roster Management
Last Date	11 December 2021

### Background

The Coalition for Disaster Resilient Infrastructure (CDRI) is a multi-stakeholder global partnership of national governments, UN agencies and programmes, multilateral development banks and financing mechanisms, the private sector, and academic and knowledge institutions. It aims to address the challenges of building resilience into infrastructure systems and associated development. The vision, mission, goal and objectives of the CDRI are explicitly linked to the post-2015 development agendas. The Coalition will also contribute to the resilience of the global infrastructure systems in an increasingly interconnected world.

The CDRI will support countries to upgrade their systems for ensuring disaster and climate resilience of existing and future infrastructure. It seeks to rapidly expand the development of and retrofit resilient infrastructure to respond to the SDGs objectives of expanding universal access to basic services, enabling prosperity, and decent work.

The Government of India has established a Society in New Delhi to act as the Secretariat of the CDRI. The Secretariat functions under the direction of the international Governing Council and implements the programs of the CDRI. This advertisement is for national hires in staff positions on Fixed Term Contract of three (3) years.

**Objective of this position:**

To initiate, design, and implement projects, technical support and research activities relating to capacity development and deployments for disaster and sustainable development sectors.

**Role and Responsibilities:**

- Lead the development of capacity building, roster development and deployment in line with the aims of CDRI
- Create and implement a system for identifying, selecting, contracting, and deployment of DRR professionals to disaster affected regions world-wide
- Identify and draw on relevant experience and innovation from countries in terms of capacity development and DRR mainstreaming in infrastructure
- Identify and draw on tools of capacity building and innovative methods for capacity development in DRR in infrastructure
- Study global best practice and innovation in the area of capacity development and identify opportunities of adapting and transferring such practices in various contexts
- Examine institutional gaps and needs for the development of regulation of disaster risk reduction professionals world-wide
- Coordinate closely with government agencies, development partners, insurance companies and other relevant stakeholders concerning disaster risk financing activities and maintain up-to-date information on their activities and programs
- Development and dissemination of a repertoire of capacity development guidance products

**Competencies:**

**Essential:**

- Demonstrated strategic, technical, and intellectual skills in the substantive area
- Proven ability to work effectively in multi-disciplinary and multi-cultural teams
- Excellent communication and interpersonal skills, analytical and strategic planning skills and the ability to handle multiple priorities
- Familiarity with international frameworks like the Sustainable Development Goals (SDGs) and the Sendai Framework on Disaster Risk Reduction and the Paris Agreement on Climate Change.
- Past track record/Ability to work independently, deliver timely and quality products; and
- Computer proficiency, especially related to professional office software packages like Microsoft Office

**Desirable:**

- Experience of working in international organizations.
- Proven experience of minimum 10 years relevant to the role, especially experience in the capacity development, roster management and deployments.
- Track record of disaster related capacity development and deployment of experts.
- Past experience of implementing similar projects in developing countries and good understanding of capacity building and roster development strategies worldwide, would be an advantage.

**Qualifications:**

Post-Graduate qualification in management, international development, sustainable development, engineering or relevant related fields.

**Experience:**

Minimum 10 years of overall experience in capacity development, roster management. Specific experience in disaster risk reduction will be given additional weightage.

**Reporting Line:**

The incumbent shall report to Director- Technical Support and Capacity Development

**How to Apply:**

If you have experience of working in a similar capacity and want to make an active and lasting contribution in a global initiative spearheaded by India, please apply through the online application form only on or before the last date. Application Process: Online application form will be available at <https://cdri.world/career/career.php>

CDRI is committed to achieving workforce diversity in terms of gender, nationality, and culture. Individuals with disabilities are equally encouraged to apply. All applications will be treated with strict confidence.

CDRI has ZERO Tolerance on sexual exploitation and abuse, any kind of harassment including sexual harassment and gender/ racial discrimination. Any selection therefore will be subject to satisfactory reference and background check.

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